

Macedonian Aikido Federation - Aikikai Macedonia

STATUTE

of the

Macedonian Aikido Federation - Aikikai Macedonia

Consolidated text

Skopje, 21 March 2019

Based on Article 5 and Article 18 of the Law on Associations and Foundations (Official Gazette of RM 52/10, 135/11 and 55/16), and Article 22 of the Statute of the Macedonian Aikido Federation - Aikikai Macedonia (adopted on September 11, 2006), the General Assembly of Macedonian Aikido Federation - Aikikai Macedonia at the session held on March 21, 2019, adopted the consolidated text of the

STATUTE

of the

MACEDONIAN AIKIDO FEDERATION - AIKIKAI MACEDONIA

Article - 1

I. BASIC PROVISIONS

Definitions

1. Under the term **aikido** the Macedonian Aikido Federation - Aikikai Macedonia refers only to the martial art founded by Mr. Morihei Ueshiba in the 20th century in Japan.
2. In accordance with paragraph 1 of this Article, in the martial art aikido competitions are not allowed.
3. For the purposes and goals of this Statute, these terms will be used in the following text:
 - a) **AIKIKI MKD** - abbreviated name for : **Macedonian Aikido Federation - Aikikai Macedonia** ;
 - b) **AC** - means the term: **Aikido Club** ;
 - c) Delegate - means the person elected from each AC as his representative in the General Assembly.

Article - 2

Form, activity, name and headquarters

1. **AIKIKAI MKD** is a non-profit association of citizens that is established and operates in accordance with the law regulations, this Statute and other acts of AIKIKAI MKD.
2. AIKIKAI MKD is independent in the management, determination and achievement of the goals and activities determined by this Statute. It is not subject to any political and religious influence from outside and in that direction it prohibits all forms of any political, religious, gender, ethnic or racial discrimination within its framework.
3. The citizens are joining in AIKIKAI MKD, using the law established right of free association in an organization for the purpose of achieving their goals, occupation and

protection of their rights, interests and beliefs in accordance with the Constitution and law, concerning the practicing of the martial art aikido.

4. The main occupation of AIKIKAI MKD, according to the National Classification of Activities - NKD Rev.2 is:

94.99 - Activities of other organizations based on subscription, not mentioned elsewhere.

5. AIKIKAI MKD is registered indefinitely with full responsibility.

6. The full name of the association is **Macedonian Aikido Federation - Aikikai Macedonia**. Short Name: **AIKIKI MKD**.

7. The headquarters of AIKIKAI MKD is in Skopje at the address: Nikola Tesla 2/2-26, and operates on the entire territory of the country.

8. AIKIKI MKD can be a member of any related federation on an international and national level if it is of strategic interest to it. The General Assembly of AIKIKAI MKD makes the decisions for the memberships.

Article - 3

Publicity

1. The activity of AIKIKAI MKD is based on the principle of publicity.

2. Publicity is accomplished through:

- a) Transparent publication of the Statute and other acts of the organization in accordance with the Statute;
- b) Openness and availability for public attendance at meetings of the General Assembly. The presence must be announced;
- c) Providing insight into the financial operations of AIKIKAI MKD by the delegates at the General Assembly of AIKIKI MKD;
- d) Informing via electronic media and other forms of news media about the work of AIKIKAI MKD.

Article - 3-a

Non-profit

1. AIKIKAI MKD is not established for the purpose of gaining profit.

2. AIKIKAI MKD may perform profitable activities if the activity is related to the goals set out in this Statute.

3. If profit is gained in the operations of AIKIKAI MKD, it must be used for achieving the goals set by this Statute.

4. The gained profit referred to in paragraph (3) of this Article may not be allocated among the founders, members, members of the bodies, employees or any other related person.

Article - 4

Sign, seal and stamp

1. The General Assembly of AIKIKAI MKD shall determine the sign of the AIKIKAI MKD with a separate act.
2. The seal is in the shape of a circle, with the sign in the middle. "Македонска аикидо федерација – Аикикаи Македонија" and "Macedonian Aikido Federation - Aikikai Macedonia" is written at the perimeter.
3. The stamp is rectangular and contains the name of the federation, the seat and its website address, as well as a space for number and date.

Article - 5

Language

1. The official language of AIKIKAI MKD is the Macedonian language.

Article - 6

Goals and activities

1. The work of AIKIKAI MKD takes place in order to achieve the following goals:
 - a) to develop, affirm, promote, control and regulate the martial art of aikido in the country;
 - b) to set standards in relation to the aikido teaching program and regarding the exams for degrees, and to align them with the international standards established by the relevant aikido institutions;
 - c) to take care, within its frames, and generally in the country, to preserve the art of aikido in the founder's spirit;
 - d) to establish, maintain and expand relations related to the art of aikido in all forms at international and national level;
 - e) to protect the common interests of all members of AIKIKAI MKD;
 - f) to develop and foster the professionalism of all AC, that are members of AIKIKAI MKD;

- g) to perform other activities of interest of the art of aikido in the country.
2. The activities that achieve the goals of AIKIKAI MKD are:
- a) Organization of aikido presentations and seminars in all forms and levels in the country, in accordance with the internal acts of AIKIKAI MKD;
 - b) Promotion of the art of aikido through all available media in the country;
 - c) Organization of educational courses for acquaintance with the art of aikido ;
 - d) Sending of its representatives to international events related to the art of aikido ;
 - e) it also performs other activities for acquiring funds used for achieving the goals of paragraph 1 of this article;

Article - 7

II. MEMBERSHIP

1. AIKIKAI MKD consists of independent aikido clubs as members that fulfill the membership requirements prescribed by this Statute.
2. The General Assembly of AIKIKAI MKD shall adopt the decision for admission of a new AC as member AC.
3. Member AC of AIKIKAI MKD may at the same time belong to another alliance, association or federation.
4. In the General Assembly and other bodies of AIKIKAI MKD, every member AC is represented by a delegate, whom it independently appoints.

Article - 8

Aikido clubs

1. Aikido Clubs (AC) are independent and responsible for the development, promotion and practice of aikido within their own club.
2. In order to become a member AC of AIKIKAI MKD, each AC should fulfill the following conditions:
 - a) To have the capacity of a legal entity, i.e. to be registered as an association of citizens in front of the competent authority. To have its own Statute and other acts.

- b) To oblige all its individual members to pay an annual membership fee to AIKIKAI MKD. The General Assembly of AIKIKAI MKD determines the membership fee.
 - c) To have an instructor licensed by AIKIKAI MKD for teaching aikido. The licenses are regulated by internal regulations of AIKIKAI MKD.
3. An AC which does not fulfill the requirements of paragraph 2 of this Article for justified reasons, can be attached to AIKIKAI MKD with the prior consent of the General Assembly of AIKIKAI MKD, but until the fulfillment of the conditions, it remains without the right to vote and without the right to active participation in the work of the General Assembly.

Article - 9

Acquisition process for member AC status

1. In order to become a member AC of AIKIKAI MKD, each AC should submit a written request to the Secretary of AIKIKAI MKD.
2. The request should contain the following additional documents:
 - a) evidence confirming that the AC is a legal entity registered in front of a competent authority;
 - b) a copy of the Statute and other acts;
 - c) A decision of the assembly of the candidate AC for joining AIKIKAI MKD, where:
 - it is confirmed that the candidate AC agrees, accepts and adheres to the Statute, the regulations and other acts of AIKIKAI MKD;
 - it is confirmed that it will respect the decisions and directives of AIKIKAI MKD;
 - it is confirmed that all its individual members will pay the annual fee to AIKIKAI MKD;

Article - 10

Decision on admission to membership

1. The Secretary General of AIKIKAI MKD sends the written request by the AC to the Management Board of AIKIKAI MKD.
2. The Management Board of AIKIKAI MKD reviews the content and correctness of the submitted evidence and materials and, based on this, recommends to the General Assembly to make a decision on admission to membership.

3. The General Assembly of AIKIKAI MKD makes the final decision for admission of a member AC, and the Management Board issues a membership certificate to AIKIKAI MKD.

Article - 11

Legal Effects of member AC reception

1. After the admission to membership to AIKIKAI MKD, the member AC acquires all the rights and obligations in accordance with this Statute and the Law on Associations and Foundations.
2. A member AC of AIKIKAI MKD cannot act on behalf of AIKIKAI MKD or represent it in any way if it has no written approval.
3. The newly-admitted member AC should appoint its representative to the General Assembly and notify the Management Board of AIKIKAI MKD.

Article - 12

Member ACs' rights

1. Each member AC have the following rights:
 - a) to be invited to the General Assembly, to receive the agenda, to participate in the work of the General Assembly with their representatives (delegates), and the right to vote in accordance with paragraph 2 of this article;
 - b) that their individual members have membership books issued by AIKIKAI MKD in which there is a record of achieved degrees in Aikido, attendance at seminars and payment of annual fee;
 - c) to nominate candidates for other bodies in AIKIKAI MKD;
 - d) to be informed of the work in AIKIKAI MKD through the website of AIKIKAI MKD;
 - e) that their individual members can participate in all seminars and demonstrations organized by AIKIKAI MKD, in accordance with the criteria and systems for their holding;
 - f) to use all other rights arising from this Statute and the other acts of AIKIKAI MKD.
 - g) to group according to the way of practicing or by following a particular teacher, while having independence in relation to the technical aspects of practicing the art of aikido.

2. Each Member AC has the right to vote only under the following conditions:
 - a) the member AC has at least 10 (ten) members;
 - b) a minimum of 10% of the total number of members should take an exam within one year;
 - c) The annual membership fee of all individual members shall be collected in the first month of the financial year, and if a new member joins later, the annual membership fee shall also be charged within one month of his accession. The accession of a new member may not be later than his first examination for a degree within the federation.

Article - 13

Obligations of the member ACs

1. Each member AC has the following obligations:
 - a) to take care and to protect the interests of AIKIKAI MKD , and in any case to refrain from any activities contrary to the interests of AIKIKAI MKD;
 - b) to regularly pay all the costs and expenses;
 - c) to give announcements and information to the Management Board of AIKIKAI MKD on the changes in its acts;
 - d) to accept, respect and enforce all acts (Statute, rulebooks, directives and decisions) of AIKIKAI MKD ;
 - e) to take all measures and activities for the insured implementation and enforcement of the acts referred to in **d)** by all its individual members;
 - f) to respect the principle of non-competition;
 - g) to respect the principles of loyalty, integrity and decent behavior;
 - h) to resolve any incurred misunderstandings within the AIKIKAI MKD , through democratic dialogue and solutions that are in the interest of the development of the art of aikido on the whole territory of the country;
 - i) to respect and undertake all other obligations under this Statute or from the AIKIKAI MKD rulebooks, directives and decisions.

Article - 14

Suspension (Temporary exclusion)

1. The General Assembly has the right to suspend (temporarily exclude) to the maximum period of two (2) years, any AC who violates the Statute and other acts of AIKIKAI MKD.
2. In case of urgency, the Management Board of AIKIKAI MKD may adopt a temporary exclusion measure, which enters into force immediately and will last until the adoption of a final decision by the General Assembly.
3. The suspended or temporarily excluded member AC loses all the rights of membership while the suspension is in progress, and the General Assembly will determine all legal and technical consequences that will affect the members belonging to the suspended AC, due to the suspension.

Article - 15

Losing member AC status

1. The status of a member AC is lost by the leaving, expulsion or termination of a member's existence. At the same time, losing the member AC status means the termination of all rights related to AIKIKAI MKD.
2. Losing a member's status does not relieve the member AC of his financial obligations towards AIKIKAI MKD or towards other member ACs of AIKIKAI MKD that he had at the time of losing the member AC status.

Article - 16

Leaving

1. Membership can be canceled, announced in writing at least 3 (three) months in advance, and only at the end of the financial year.

Article - 17

Expulsion

1. The General Assembly may expel a member AC due to non-compliance to and serious violations of the Statute and other acts of AIKIKAI MKD.

Article - 18

III. ORGANIZATION

Organs and bodies of AIKIKAI MKD

1. AIKIKAI MKD has the following organs and bodies:
 - a) General Assembly;
 - b) Management board;
2. AIKIKAI MKD has other bodies that are determined by and with due regard to internal acts.

Article - 19

A. GENERAL ASSEMBLY

Definition and composition

1. The General Assembly is the highest body of AIKIKAI MKD, and is composed by the Delegates of all the member ACs of AIKIKAI MKD.
2. Apart from delegates, the honorary presidents and members, and persons that are determined by the General Assembly as consultants, are called to the General Assembly, all without the right to vote.

Article - 20

Selection of delegates

1. Each AC with an independent decision appoints his own delegate. The delegates represent the AC at the level of AIKIKAI MKD. If the designated delegate is a person other than the president or the head of a particular AC, then the decision on his appointment must be submitted in writing to the General Assembly.
2. The term of office of the delegates is unrestricted. Their change is made within each individual AC.
3. The mandate of the delegate may be interrupted in the event of:
 - a) expulsion of AC, whose delegate he is ;
 - b) suspending the AC, whose delegate he is ;
 - c) sentenced to more than six months of jail sentence.

Article - 21

Quantity and determination of delegates

1. The number of delegates depends on the number of ACs that are members of AIKIKAI MKD.
2. The number of delegates is determined according to the following criteria:
 - a) each member AC is represented by 1 delegate;

Article - 22

Jurisdiction

1. The General Assembly has the following jurisdictional competencies:
 - a) adopts, makes changes and additions to the Statute of AIKIKAI MKD;
 - b) adopts, makes changes and additions to the annual work program and other acts of AIKIKAI MKD ;
 - c) adopts an annual work report and publishes it on its website;
 - d) adopts the annual balance sheet and decides on the distribution of profit or covering of loss;
 - e) adopts the report of the President of AIKIKAI MKD;
 - f) adopts the report on the activities of the Management Board;
 - g) adopts the budget;
 - h) submits a financial report to the relevant body of the country administration, that is, to the body of the municipalities, the municipalities in the city of Skopje and the City of Skopje in cases when it uses funds from the National Budget, that is, the budgets of the units of local government;
 - i) determines the amount of annual membership fees paid by the individual members of each member AC to AIKIKAI MKD;
 - j) decides about the change of goals of AIKIKAI MKD;
 - k) elects a President, Vice President and Secretary and revoke the mandate of President, Vice President and Secretary;
 - l) decides on the proposal of the Management Board for the appointment of an honorary president or honorary member of persons having special merits for aikido in AIKIKAI MKD;

- m) makes a decision to accept, suspend or expel a member AC;
- n) decides on the membership of AIKIKAI MKD in related organizations at the international and national level;
- o) decides on the awarding of prizes and rewards proposed by the Management Board;
- p) decides about dissolving of the AIKIKAI MKD with a two-thirds majority vote of all delegates.

Article - 23

Regular general assembly

1. AIKIKAI MKD holds regular and extraordinary meetings of the General Assembly;
2. The Management Board convenes a regular meeting of the General Assembly, once a year, in the subsequent three months after the end of the financial year. The invitations for the meeting of the General Assembly must be sent to the member ACs at least 30 (thirty) days prior to its holding.
3. The Management Board determines the agenda. The agenda, report on activities, budget, financial report and other relevant documents must be sent to the members at least 30 (thirty) days before the meeting.
4. Each delegate, except honorary presidents and members, has the right to request an addition to the agenda. In addition, it needs to be ensured that the General Secretary of AIKIKAI MKD has received the justified request at least 20 (twenty) days before the meeting.

Article - 24

Agenda for the regular meeting of the General Assembly

1. The agenda for the regular meeting of the General Assembly must contain at least the following points:
 - a) Address by the President;
 - b) adoption of the minutes from the previous meeting of the General Assembly;
 - c) adoption of a report from the Management Board;
 - d) adoption of the final finance report for the previous year;
 - e) adoption of the next year's budget;

- f) reviewing the draft amendments to the Statute and the regulations of AIKIKAI MKD , for which the General Assembly is competent;
 - g) questions from delegates and various topics.
2. The admission of new member AC must be on the agenda and after completion of all discussions.
 3. Suspension or expulsion of a member AC must be made before any discussion.
 4. The agenda may be amended only if two thirds of the delegates vote for it.

Article - 25

Extraordinary General Assembly

1. The Management Board may schedule an extraordinary meeting of the General Assembly if it deems it necessary.
2. The Management Board is obliged to schedule an extraordinary meeting of the General Assembly if at least 1/3 of the delegates submit a written request, not later than 30 (thirty) days after the submission of that request. If the meeting is not scheduled, delegates who sent the request can schedule it themselves.
3. The notification for the assembly must be sent at least 30 (thirty) days before the meeting, to all delegates.
4. The agenda and other relevant documents must be sent to the delegate at least 10 (ten) days before the meeting.
5. When the extraordinary meeting of the General Assembly is scheduled on the initiative of the Management Board, the agenda must also be made. When the extraordinary meeting of the General Assembly is scheduled at the initiative of at least 1/3 of the delegates, the agenda must contain items proposed by these delegates.
6. The agenda of the extraordinary meeting of the General Assembly cannot be changed under any circumstances.

Article - 26

Quorum

1. The General Assembly adopts valid decisions when there is absolute majority (50% + 1) of delegates entitled to vote, except for matters related to changes in the Statute and dissolving of AIKIKAI MKD, when it is required for two-thirds of delegates with the right to vote to be present.
2. If a quorum is not provided, a second meeting of the General Assembly should be held, 7 (seven) days after the first one with the same agenda. For the second General Assembly quorum is not needed unless any item on the agenda does not foresee changes in the Statute of AIKIKAI MKD, electing a President, relieving from office of one or more

members from the bodies of AIKIKAI MKD, expulsion of a member AC from AIKIKAI MKD or dissolving of AIKIKAI MKD.

Article - 27

Leading the meeting of the General Assembly

1. The President leads the meeting of the General Assembly of AIKIKAI MKD or the Vice-president if the President is absent or is unable to attend. If the Vice President is absent or unable to attend also, the General Secretary selects a person from delegates to lead the meeting. It is recommended that a delegate with the highest degree in aikido leads the General Assembly meeting.

Article - 28

Decisions

1. The General Assembly cannot make Decision for issues that are not on the agenda.
2. The appointed delegates represent their ACs. Each delegate is entitled to one vote, and cannot represent another member AC.
3. Unless otherwise provided by this Statute the decisions are made by simple majority (50% +1) of the votes of delegates they who are present and entitled to vote.
4. Decisions related to the transfer of the headquarters of AIKIKAI MKD, changes of this Statute, changes to the agenda of the ordinary meeting of the General Assembly, relieving from office of a member of authority, election of honorary president or member, expulsion of a member AC from AIKIKAI MKD or dissolving AIKIKAI MKD, must to be adopted by a two-thirds majority vote of all delegates entitled to vote.
5. Voting shall take place by raising hands or by calling, unless a third of the present delegates with a right to vote ask for secret ballot.
6. Irregular ballots, empty ballots or any other form of irregularities will not be taken into account when counting the votes cast.
7. In the case of equal voting, the vote shall be repeated. If the second vote is equal, the President makes the decision.
8. Voting with a power of attorney is allowed only if the holder of the power of attorney is an individual member of the AC, whose delegate has issued the power of attorney.
9. The decisions taken at the meeting should enter into force one day after their adoption, unless a specific date is set at the meeting.

Article - 29

B. MANAGEMENT BOARD

Composition

1. The Management Board is the executive body of AIKIKAI MKD, which manages AIKIKAI MKD.
2. Management Board is composed of three members: The President, Vice President and General Secretary of AIKIKAI MKD, elected by the General Assembly.
3. Each delegate in the Assembly of AIKIKAI MKD can propose up to one candidate for a member of the Management Board of AIKIKAI MKD, not later than 20 (twenty) days before the meeting of the General Assembly, where on the agenda is the election of the Management Board. The candidate must be a delegate in the General Assembly of AIKIKAI MKD and should not be older than 60 (sixty) years old, to be active in aikido and must not have previously been convicted.
4. The President of AIKIKAI MKD, at the same time, is the President of the Management Board.
5. The list of candidates should be sent to the General Secretary of AIKIKAI MKD. The official list of candidates must be forwarded to the delegates to the General Assembly of AIKIKAI MKD, together with the agenda for the meeting of the General Assembly, at which the election of the Management Board will take place.
6. Member AC of AIKIKAI MKD cannot have more than one representative in the Management Board.

Article - 30

Term of office

1. The term of office of the President, the Vice-President and the General Secretary is 3 (three) years, with the right to re-election.
2. The mandate of the President, Vice-president and other members of the Management Board, cannot be extended.
3. If a place in the Board is vacant (except the presidency), the Management Board must fill the vacant position until the next regular meeting of the General Assembly, when the new board member is elected. The mandate of the newly elected member of the Management Board will not be full, but will end up with the other members.

Article - 31

Meetings

1. The Management Board should hold meetings as required within one year. The President of the Management Board convenes and appoints the meetings.

2. At the request of a member of the Management Board, the President must schedule an appointment within two weeks of the submission of the request. If the President fails to schedule an appointment at that time, the member submitting the request may schedule the meeting.
3. The president determines the agenda for the meetings. The Vice-President and the General Secretary must submit to the President their draft items for the agenda of the meeting, at least two weeks before the meeting. The agenda must be sent to the members of the Management Board at least eight days before the meeting.
4. Management Board meetings are not public, but the Board may invite third parties to attend the meeting. These persons have no right to vote and can express an opinion only with the permission of the Management Board.

Article - 32

Conducting meetings

1. General Secretary of AIKIKAI MKD prepares the meetings of the Management Board.
2. The President holds the meetings of the Management Board. If the President is absent or unable to attend the meeting cannot be held.

Article - 33

Competencies

1. The Management Board has the following competencies:
 - a) manages the work of AIKIKAI MKD;
 - b) supervises the activities of AIKIKAI MKD in all areas;
 - c) prepares and appoints regular and extraordinary meetings of the General Assembly;
 - d) prepares draft budget and final financial report;
 - e) prepares reports on its activities;
 - f) prepares regulations and acts to be adopted by the General Assembly, and adopts all other acts of its own competence;
 - g) establishes and maintains cooperation with the international and national authorities and bodies, and at the same time proposes representatives of AIKIKAI MKD in those bodies;

- h) submits proposals to the General Assembly for the election of Honorary President and Honorary Member of AIKIKAI MKD ;
 - i) submits information to the member ACs of AIKIKAI MKD and to the public;
 - j) shall give an approval to the statutes and regulations of member ACs of the AIKIKAI MKD, as well as their amendments;
 - k) Issues certificates of member AC status;
 - l) Proposes acknowledgments and awards of different kind.
2. It also decides on issues that are not in the competence of other organs and bodies of AIKIKAI MKD.
 3. If necessary, it may request for advisory services from other persons and bodies, as well as to assign them the execution of certain tasks within its competence.

Article - 34

Decisions

1. The Management Board cannot validly decide if two (2) of its members are not present.
2. Each member is entitled to one vote. Voting with power of attorney is not allowed.
3. The Management Board makes decisions by a simple majority of the members present. In the case of the same number of votes, the person leading the meeting shall have a decisive vote. Absent member cannot vote.
4. Each member of the Management Board has the right to discuss and express his opinion.
5. Minutes are taken about the decisions taken.
6. Decisions adopted by the Management Board shall enter into force immediately unless the Management Board decides otherwise.

Article - 35

President

1. Only a delegate in the General Assembly may be elected President of AIKIKAI MKD.
2. The president must have residence on the territory of the country.
3. Only delegates in the General Assembly of AIKIKAI MKD may nominate a candidate for President of AIKIKAI MKD. The proposal must be submitted to the General Secretary of AIKIKAI MKD, in writing and at the latest 20 (twenty) days before the General Assembly.

4. The President has the following competencies:
 - a) represents AIKIKI MKD;
 - b) appoints a meeting of the General Assembly and meetings of the Management Board;
 - c) leads the meetings of the General Assembly and the meetings of the Management Board;
 - d) takes care of the implementation of the decisions of the General Assembly and the Management Board;
 - e) ensures the legal and efficient functioning of the bodies of AIKIKAI MKD and for the achievement of the objectives of this Statute.
5. If the President is absent or unable to attend, his responsibilities are assumed by the Vice President. If the Vice President is absent or unable to attend, a member of the Management Board who is the longest member or the oldest member of the Management Board shall manage the Management Board.
6. Any additional powers of the President shall be contained in the interior organizational rules of AIKIKAI MKD.

Article - 36

Advocacy and signature

1. The president represents AIKIKAI MKD. The President may also empower another person to replace him and perform certain duties.
2. Documents of AIKIKAI MKD are signed with a common signature of President and General Secretary.

Article - 37

Vice President

1. Only a delegate in the General Assembly may be elected Vice President of AIKIKAI MKD.
2. Only delegates to the General Assembly of AIKIKAI MKD may nominate a candidate for the Vice President of AIKIKAI MKD. The proposal must be submitted to the General Secretary of AIKIKAI MKD, in writing and at the latest 20 (twenty) days before the General Assembly.
3. The Vice President assumes the responsibilities of the President when the latter is unable to perform them.

4. Any additional competencies of the Vice President will be contained in the internal organizational rules of AIKIKAI MKD.

Article - 38

C. GENERAL SECRETARY

1. General Secretary is a permanent Administrative Authority of AIKIKAI MKD.
2. The General Secretary shall make preparations for the General Assembly and for the meetings of other organs and bodies of AIKIKAI MKD.
3. The General Secretary prepares the minutes of the General Assembly and of the meetings of other bodies and bodies of AIKIKAI MKD.
4. He/She performs and maintains the administrative and technical work of AIKIKAI MKD.
5. Keeps the documents and books of AIKIKAI MKD.
6. The General Secretary shall implement the decisions of the organs and bodies of AIKIKAI MKD, which are under his authority.
 7. The General Secretary is appointed by the General Assembly with a mandate of 3 (three) years.
8. The candidate for the General Secretary should have organizational and other qualities for a successful performance, and to at least speak English.
9. The General Secretary is responsible for carrying out his activities.
 10. The General Secretary must participate in the work of the General Assembly, the Management Board and other organs and bodies. If he is not able to attend, he determines a substitute.

Article - 39

IV. FINANCE

Accounts at AIKIKI MKD

1. AIKIKAI MKD has its own bank account in one or more banks in Skopje selected by the Management Board.

Article - 40

Financial period

1. Financial period is one year, begins on 1 January, and ends on 31 December.

Article - 41

Income

1. The revenues of AIKIKAI MKD come from the following sources:
 - a) Annual membership fee from individual members of all member ACs ;
 - b) income from commercial rights (advertising, marketing, publications, all kinds of media rights, etc.) to which AIKIKAI MKD is entitled;
 - c) income from the fee for applications for exams for degrees;
 - d) voluntary contributions, donations, gifts (in money, goods, property rights), deductions;
 - e) funds from the National Budget, the budgets of the municipalities, the municipalities in the City of Skopje and the City of Skopje;
 - f) profits, rents and leases, as well as income from investments, dividends, interest, loans and other revenues in accordance with the law.

Article - 42

Expenses

1. AIKIKAI MKD in its work covers the following expenses:
 - a) the expenses estimated in the budget;
 - b) other expenses approved by the General Assembly and the costs to which the Management Board is entitled in the scope of its competencies;
 - c) all other expenses for carrying out the objectives and tasks of AIKIKAI MKD.

Article - 43

Bookkeeping

1. Bookkeeping should be managed in accordance with bookkeeping laws, rules and principles.
2. AIKIKAI MKD entrusts a bookkeeper for carrying out bookkeeping.

Article - 44

V. DISSOLVING

Decision

1. For termination of the AIKIKAI MKD , a two-thirds majority of the total number of delegates with a right to vote in the General Assembly is required, which is called separately for this purpose.

Article - 45

Property management

1. In case of termination – dissolving of AIKIKAI MKD, the total assets cannot be shared among members of AIKIKAI MKD. It will be donated to charity.

Article - 46

VI. INDIVIDUAL ORGANIZATIONS

Organizing seminars

1. AIKIKAI MKD is responsible for organizing official seminars and aikido demonstrations held on the territory of the country.
2. Member ACs can organize seminars within their frame for which AIKIKAI MKD is not responsible.
3. Member ACs are committed to insure that seminars organized in their own frames will not run simultaneously with seminars organized by AIKIKAI MKD.

Article - 47

VII. OTHER PROVISIONS

Website of AIKIKAI MKD

1. AIKIKAI MKD has its own Internet website which is its official informative media.
2. Management Board adopts special acts in terms of content, financing and other activities related to the website.

Article - 48

Diplomas, certificates, acknowledgments and awards

1. AIKIKAI MKD is responsible for awarding degrees for technical achievement in the martial art of aikido, in accordance with special internal acts. It issues diplomas for them.
2. AIKIKAI MKD also awards other certificates in accordance with its internal acts.
3. AIKIKAI MKD can award acknowledgements and special awards for aikido in its own country. The Management Board of AIKIKAI MKD adopts a special act, which refers to the conditions, procedure and type of awards and prizes.

Article - 49

VIII. TRANSITIONAL AND FINAL PROVISIONS

Execution

1. The Management Board of AIKIKAI MKD is responsible for the application of the Statute and adopts appropriate decisions for its respect and execution.

Article - 50

Items not provided for in this Statute

1. The Management Board will determine things that are not mentioned in this statute or cases of force majeure. No one can appeal against decisions about those.

Article - 51

Transitional provisions

1. AIKIKAI MKD should align its acts to 60 (sixty) days after the entry into force of this Statute.
2. ACs, should harmonize their own statutes and rules up to 60 (sixty) days after the entry into force of this Statute.
3. With the adoption of this statute, the Statute of AIKIKAI MKD adopted at the founding meeting of the General Assembly on September 11, 2006 shall cease to apply.

Article - 52

Adoption and entry into force

1. The Statute was adopted at the founding meeting held on September 11, 2006 in Skopje with the participation of the following member ACs of the AIKIKAI MKD:
 - AK Henbo aikido dojo - Skopje ;
 - AK Aikido Ikeda Dojo - Skopje ;
2. Amendments to this Statute were adopted at the Extraordinary General Assembly, held on March 21, 2019 in Skopje with the participation of the following member ACs of AIKIKAI MKD:
 - AK Henbo aikido dojo - Skopje;
 - AK Aikido Ikeda Dojo - Skopje;
 - AK Zinshin - Kumanovo;
 - AK Bushido - Veles; and
 - AK Heishi - Skopje.
3. This Statute shall enter into force on the date of registration of AIKIKAI MKD in the register with the competent authority.

Skopje, March 21, 2019

MACEDONIAN AIKIDO FEDERATION - AIKIKAI MACEDONIA

Secretary General

President
